

File Number: \_\_\_\_\_

**Town of Washington Planning Board**  
7 Halfmoon Pond Road, Washington, NH 03280

Request for Exemption of Processing Under  
Site Plan Review Regulations of  
Minor Home Based (Cottage Industry) Business

Date: \_\_\_\_\_

Property Tax Map No. \_\_\_\_\_ Lot No. \_\_\_\_\_

Property street address: \_\_\_\_\_

1. Applicant (Landowner):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (day): \_\_\_\_\_ (evening): \_\_\_\_\_

2. Agent of Applicant: (If the applicant appoints an agent, all communications between the Board and the applicant will be through the Agent.)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (day): \_\_\_\_\_ (evening): \_\_\_\_\_

3. Pursuant to the Town of Washington, Site Plan Review Regulations, Section III, Paragraph 5, Home Occupations (Cottage Industry) are specifically excluded from the application of Site Plan Review Regulations once the Planning Board reviews the information provided through an informal discussion at a regular meeting and agrees and so votes that each of the following conditions is met:

- a. The home occupation must be located within a dwelling unit or an existing accessory building.
- b. The home occupation is clearly an accessory use to the residential use of the property and will not change the residential character of the property in any visible manner.
- c. The home occupation is carried on only by family member(s) residing at the principal residence.
- d. The home occupation may occupy an area either in the dwelling or in an accessory building that is equivalent to no more than 25% of the floor space of the dwelling only.
- e. The home occupation will not routinely involve customer on-site sales or service.
- f. The home occupation must provide adequate off street parking that must be used.
- g. The home occupation (cottage industry) may have one sign on the property, which

